



Section 1: Rules & Regulations

1. Caicos Marina and Shipyard office opening hours are from 8:30am to 5 pm Monday to Friday and 8:00am to 12:00pm on Saturday. **NO ONE IS ALLOWED** in the yard after working hours.
2. Fuel may be obtained between office hours on weekdays or between 8:30am and 5:30pm during the weekend.
3. Pets are only allowed on the premises by special arrangement, and only if they are under continuous adult supervision. Dogs must be kept on a leash at all times.
4. Vessel identity documents and cruising permits are required at time of check-in for **ALL** haul outs and/or storage.
5. No one is allowed in the storage yard without the proper **AUTHORIZATION**.
6. 24 hour launch notice is required. No haul outs or launches on weekends or holidays.
7. Independent contractors and employees of boat owners must obtain written approval from the manager of the shipyard before commencing any work in the Caicos Marina & Shipyard. Contractors will be required to have a Business License, marine repair work permit and proof of insurance. A commission of 5% will be charged by the shipyard on any work performed by independent contractors.
8. If you are approved to do your own work, you must supply your own ladder, hoses and electrical cords and the repair work is to be conducted in a designated work area. There are water faucets and electrical outlets around the yard. It is often necessary to share, so please be courteous to your neighbor.
9. **No painting, spray painting, fiberglass work outside the vessel is permitted by outside contractors or the owner, no work below the water line is permitted unless done by Caicos Marina & Shipyard.**
10. **DO NOT** schedule work with employees in the yard. All yard labor must be arranged in the office.
11. **NO** climbing the mast while the boat is in the yard.
12. **NO** debris from any work performed on your boat may be allowed to contaminate the yard or marina. If this is not done, a clean-up fee may be issued.
13. **NO** overboard dumping of any water, gray water, chemicals or fluids into the yard.
14. Caicos Marine & Shipyard **SHALL NOT BE LIABLE** for any damage to a vessel resulting from such vessel's inability to withstand haul-out and launch due to age or construction deficiencies. Caicos Marina & Shipyard **SHALL NOT BE LIABLE** for damage to wooden vessels.
15. Caicos Marine & Shipyard **SHALL NOT BE LIABLE** for any damage resulting from hurricanes, winds, rains or any acts of God.
16. **DO NOT** remove the support stands or pads positioned under your boat **UNDER ANY CIRCUMSTANCES**.



17. Anyone occupying dock space at the Caicos Marina & Shipyard is **SOLELY RESPONSIBLE** for the safety of the vessel. This includes, but is not limited to proper tie up, functional bilge pumps and charged batteries.
18. Caicos Marina WILL NOT BE HELD RESPONSIBLE for any theft or vandalism to any vessel and/or vehicle at Caicos Marina & Shipyard.
19. Upon request Caicos Marina & Shipyard may advertise boats for sale but offers no guarantee of sale. A 5% commission is due, payable to Caicos Marina and Shipyard, upon sale of any vessel stored, or advertised by the shipyard.
20. The owner agrees not to sell, trade or give away his vessel during its time at the marina without written permission from the manager of the marina.
21. Monthly storage rates are payable in advance. Payment for monthly rates is due by the 5th of each month for the upcoming month. **Late payment will result in the daily storage rate being applied.**
22. Payment for any work performed by Caicos Marina & Shipyard is due and payable upon completion unless by prior arrangement. Payment for sale of fuel is due upon delivery.
23. A 2% per month finance charge will be levied against any account not settled within 14 days of the date of the invoice. The charge will be applied retrospectively to the date of invoicing.
24. No boat will be launched without payment in full - **NO CASH, NO SPLASH.**
25. Acceptable forms of payment are cash, US\$ checks drawn local bank once the check has cleared, US\$ money orders, credit cards (4.5% administration fee applies), bank-to-bank transfer (by prior arrangement only).
26. The owner is responsible for keeping the Marina informed of any changes in contact details, including telephone numbers, fax numbers, email and postal addresses. All changes must be provided in writing to the marina manager.
27. In the event that the owner fails to pay storage or dockage fees for a period of six months, then the property shall be deemed to have been abandoned. Caicos Marina & Shipyard, after providing a notice of non-judicial sale to the owner at the address provided on this agreement, may proceed with sale of the boat. Alternatively, the property may be retained by the Marina as its own property or disposed of as necessary. If such property or any part hereof shall be sold, the Marina may receive and retain the proceeds for such sale against payment of outstanding invoices and apply the same at his option against the expenses of re-entry and sale, including the cost of moving and storage, collection fees, legal fees and any damages to which the owner may be entitled hereunder or pursuant to the laws of the Turks and Caicos Islands.
28. In the event that any action be instituted or proceedings taken to enforce any term, covenant or condition herein contained, recover any rent or charge due or to remove the Owner for any default or breach of this Agreement by the Owner, the Owner shall pay the Marina's reasonable attorney's fees, costs and expenses in this respect.
29. The Owner agrees to indemnify and hold harmless the Marina from any and all expenses (including legal fees) demands, claims action or cause of actions arising directly or indirectly from this rental agreement or any renewal thereof.



VESSEL OWNER ACTION PLAN

Should be initiated at beginning of each Hurricane Season, and on an ongoing basis

- 1) Have your vessel Hurricane plan established. Know in advance, where you are going to, what you are going to do, and when you are going to do it.
- 2) Provide to Caicos Marina & Shipyard with an alternative contact of either a friend or family member in case of an emergency and we can not get a hold of you.
- 3) Involve a friend or family member (s) in your vessel Hurricane plan so that they may assist you if you are out of town and are unable to get your vessel in the event of an approaching storm. Initiate a "dry run" to ensure that you are ready for the real thing.
- 4) Make sure that your vessel's operation systems are in good working order. Replace fuel filters; inspect batteries, charging systems, and keep fuel tanks topped off. Inspect all bilge pumps/& connections. Inspect fire-fighting equipment for readiness.
- 5) Inspect all working and spare dock line and ground tackle (check chain and shackles). Ensure that all extra line is in good condition and in an accessible location. Have sufficient chafing gear for all working lines (neoprene hose works well).
- 6) Devote some time to practice tying your vessel as you would for a hurricane or severe storm. Make sure that your extra line is of sufficient quantity and strength.
- 7) If relocating your vessel from the Marina, do it now and do it early. The longer you wait, the more difficult it will be getting to where you are going. Vessels remaining in the Marina that require relocation to other slips (for purposes of vessel safety and cleat/ piling stress reduction) should be moved at this time. Caicos Marina does **MANDATE EVACUATION** during Hurricanes or Tropical Storms. All boats must be removed from the water and relocated to the designated areas within 24 hours of a storm warning. **Any necessary haulage and preparation will be charged to the owner at the emergency haulage rates.**
- 8) Strip as much as you can from the vessel topsides. All bimini tops, dinghies, motors, sails, roller furling, outriggers and chairs etc. should be stowed.
- 9) Make sure that the vessel bilge is free from sludge, debris and obstruction so that rainwater can freely exit your boat
- 10) Enhance watertight integrity above and below the waterline.
 - i. Seal windows, doors, hatches (duct tape will work)
 - ii. Shut seacocks, cap or plug unvalved through-hull fitting such as sink drains.
 - iii. Clear cockpit drains.
- 11) Hoses, bicycles and everything else must be removed off pier and docks.



12) Dock boxes must be emptied. Anything left on the pier will be removed and thrown out.

13) CMS will shut down operations to the public upon the issuance of a Hurricane Warning or 24 hours prior to expected landfall (whichever comes first). Prior to this time vessels requiring special berthing arrangements within the Marina will have to be moved. All vessel owners should be off their vessels at this time. Electrical service and water to the piers will be shut down.



Section 2: Service Charges

Haul Block & Launch

Length	Charge
45ft or less	\$17.00 per ft
46ft -- 55ft	\$20.50 per ft
56ft -- 65ft	\$25.00 per ft
66ft and over	\$30.00 per ft
Survey Haul (less than 1 hour)	25% Discount off standard rate
Survey Haul (over 1 hour)	25% Discount off standard rate plus \$100 per hour

Pressure Washing

Length	Charge
Standard	\$3.50 per foot
Heavily Fouled	\$5.00 per foot (may be mandatory)

Forklift Haul & Launch

Length	Charge
Each Way	\$100.00 per lift
Forklift Rental	\$120.00 per hour (min. charge \$80)

Bottom Jobs - Sand & Paint

Length	1 Coat	2 Coat	Catamaran 1 Coat	Catamaran 2 Coat
30ft or less				
31ft - 50ft	\$18.00 per ft	\$24.00 per ft	\$20.00 per ft	\$26.00 per ft
51ft - 60ft	\$19.00 per ft	\$26.00 per ft	\$22.00 per ft	\$29.00 per ft
61ft - 65ft	\$20.00 per ft	\$29.00 per ft	\$23.00 per ft	\$31.00 per ft
	\$22.00 per ft	\$30.00 per ft		

Note: All prices are based on labor only, bottom paint must be purchased from the yard.



Section 2: Service Charges (cont/d)

Storage

Length	Floating Dock	Fixed Dock	Outdoor Rack	Indoor Rack
19ft or less	\$145.00 mth	\$21.00 per ft/mth	\$145.00 mth	\$220.00 mth
20ft -- 25ft	\$170.00 mth	\$21.00 per ft/mth	\$145.00 mth	\$220.00 mth
26ft -- 30ft	\$220.00 mth	\$21.00 per ft/mth	\$170.00 mth	\$245.00 mth
31ft -- 35ft	\$11.00 per ft/mth	\$21.00 per ft/mth	N/A	\$295.00 mth
36ft and over	\$11.00 per ft/mth	\$21.00 per ft/mth	N/A	N/A

Storage Other

Length	Charge
Monthly Storage on stands or blocks	\$11.00 per ft / per month
Daily Storage Charge for short periods	\$1.05 per ft / per day
Monthly Hurricane Storage	\$16.50 per ft / per month
Daily Hurricane Storage	\$1.60 per ft / per day
Storage on owners trailer	\$80.00 per month
Storage on owners trailer >30ft	\$105.00 per month
Empty trailer storage fee	\$35.00 per month
Jet Ski Storage	\$65.00 per month

Other Charges

Fee For Quotes	\$50.00 will be waived if we are awarded the job
Yard Labour	\$45.00 per hour
Fibreglass Work	\$65.00 per hour
Spray Painting	\$65.00 per hour
Dockside Service Charge	\$85.00
Outside Labour Charge	\$25.00 per person per day
Electricity	\$0.70 per Kwh
Water	\$0.25 per Kwh
Oil Disposal Fee	\$1.50 per gallon
Garbage Disposal Fee	Depends on quantity & contents
Battery Disposal fee	\$10.00 per battery

Finance Charges

2% per month on all balances more than 30 days overdue. All prices subject to change without notice.